




Pre-Qualification Form

New Mexico Community Development Loan Fund
 423 Iron Ave SW · PO Box 705 · Albuquerque · NM · 87103
 Phone (505) 243-3196 www.loanfund.org
 Toll free (866) 873-6746 Fax (505) 243-8803

Have questions about how to fill out the form? Please contact us!

Business Information

Business Name: _____  Tax ID #: _____
 Description of Business: _____
 Business Location: Home Office Storefront Market/Fair Other _____
 Business Address: _____ Phone #: _____
 City: _____ State: _____ Zip: _____ Fax #: _____
 Legal Entity: Sole proprietor Partnership LLC Corporation Other: _____
 Length of business ownership? ___Yrs ___Mos **OR** Startup Percent of Ownership **: _____

****Each person owning 20% or more of the business must complete an application to be considered.**

Personal Information

Name: _____ Soc Sec #: _____
 Home Address: _____ Home Phone #: _____
 City: _____ State: _____ Zip: _____ Cell Phone #: _____
 Email Address: _____ Driver's license #: _____ State: _____
 Marital Status: Married Unmarried (single/divorced/widowed) Date of Birth: _____
 Spouse Name: _____ Soc Sec #: _____
 Spouse Cell Phone #: _____ Driver's license #: _____ State: _____
 How did you hear about us? _____

Loan Request (Estimated amounts are acceptable)

Amount	Loan Purpose (e.g. equipment, working capital, inventory, build-out expenses, etc)
_____	_____
_____	_____
_____	_____
_____	_____
= TOTAL _____	

Collateral (List all items/assets that you own outright that could be used to secure your loan)

Estimated Value	Description (e.g. vehicle info, property address, business assets, equipment, etc)
_____	_____
_____	_____
_____	_____
= TOTAL _____	

Is there another person willing to guarantee on your loan? No Yes/Possibly, who?: _____

Legal History (Please attach an explanation of any question answered "Yes")

Have you ever filed bankruptcy? No Yes, Type & Date filed: _____

Do you have any collection items, judgments, or unpaid taxes (personal or business)? No Yes

Are you or your business involved in any pending lawsuits? No Yes

Have you ever been convicted, charged or indicted for a felony? No Yes

Financial Information

Assets

Cash: _____

Real Estate: _____

Other: _____

Total: _____

Liabilities

Credit Cards: _____

Real Estate: _____

Other: _____

Total: _____

Net Worth =
Total Assets – Total Liabilities:

Demographic & Impact Data

This information is used to record the demographics and measure the impact of assistance provided by The Loan Fund, an Equal Opportunity Lender. It is used internally and reported to funding sources in aggregate only.

Personal

Are you: Male Female

Are you living with a disability? No Yes

Are you a veteran? No Yes

Do you live on an Indian reservation or pueblo? No Yes

Are you: African American Asian Hispanic Native American White Other

Do you: Own your home Rent

How many people in your household (including self)? _____

What is your personal annual income? _____ Your household annual income? _____

Have you received any type of public assistance in the last 12 months? No Yes, Type: _____

Business

Current number of employees (including self): _____ Full time _____ Part time = _____ Total

Current wage range for hourly employees? From _____ to _____ OR N/A

Projected new employees in the next 12 months if financing is received? _____ Full time _____ Part time

Authorization & Certification

I/We authorize the New Mexico Community Development Loan Fund (The Loan Fund) and/or its agents to make any investigations of credit either directly or through any agency which has credit information. I/We agree that this application and any attachments shall remain The Loan Fund's property whether or not the loan is granted. I/We hereby certify that all information contained in this document and any attachments is true and correct to the best of my/our knowledge. In addition, it is understood that neither The Loan Fund nor its agents will directly benefit from this relationship. The Loan Fund does not warrant or guarantee in any manner that its assistance will result in business success. I/We specifically waive and release any claims now or in the future regarding the assistance provided by The Loan Fund and/or its agents.

Applicant Signature _____ Date

Spouse Signature _____ Date

The Loan Fund does not discriminate against applicants on the basis of race, color, religion, national origin, sex, marital status, physical or mental disability, or age (provided the applicant has the capacity to enter into a binding contract). While special emphasis is placed on assisting low income people, women and minorities, The Loan Fund's primary mission is to assist businesses and nonprofits that provide positive social benefits or meet other special requirements and may not be able to access capital from traditional sources. The Loan Fund is an Equal Opportunity Lender.